



SUNLANDS PRIMARY SCHOOL

NEWENT STREET, KENWYN, 7800

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DEBIT ORDER INSTRUCTION

NEW DEBIT ORDER ☐ ACCOUNT DETAILS CHANGED ☐ FOR SCHOOL PURPOSES ONLY: A/C NO:

PLEASE PRINT CLEARLY:

TO: Sunlands Primary School

Newent Street

Kenwyn 7800

FROM: (NAME OF DEBTOR):

ADDRESS:

..... CODE:

PHONE: (h) (w) (c)

EMAIL:

The details of my/our Bank Account are as follows: **BANK:** **BRANCH/TOWN:**

BRANCH NO:

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ACCOUNT NO:

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TYPE OF ACCOUNT: *Tick the relevant block*

*Current (cheque) ☐

*Savings ☐

PLEASE ATTACH LETTER FROM THE BANK CONFIRMING YOUR BANK DETAILS

I/We hereby "instruct" and authorise you to draw against my/our account, as indicated above, with the above-mentioned Bank (or any other bank or branch to which I/We may transfer my/our account) the amount as stipulated below.

I/We hereby authorise the continuation of this debit order annually with the necessary adjustments to fees as approved at the latest AGM (Budget Meeting).

School Fees	R
Aftercare Fees	R
Music Fees	R
Arrears	R
Other:	R
TOTAL MONTHLY DEDUCTION AMOUNT:	R

MONTHLY DEDUCTION DATE:

Name of Child/ren attending Sunlands:

1. Grade:
2. Grade:
3. Grade:
4. Grade:

I/We understand that the withdrawals hereby authorised will be processed by computer through a system known as Multidata service, and I/we also understand that details of each withdrawal will be printed on my/our bank statement.

This authority may be cancelled by me/us by giving you thirty days' notice in writing. Should there be insufficient funds in my account to cover the debit order I will be liable for the relevant bank charges.

Receipt of this instruction by you shall be regarded as receipt thereof by my/our bank (whichever it is or will be).

Signed at on this day of 20

SIGNATURE

ID NUMBER

ASSISTED BY
(where legally necessary)

CAPACITY