



SUNLANDS PRIMARY SCHOOL

NEWENT STREET, KENWYN, 7800

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Dear Parents,

Thank you to all who have taken the time to share constructive suggestions regarding our dismissal process. We appreciate your valuable input and are pleased to inform you that some of these recommendations will be incorporated into our Friday dismissal procedure as part of an ongoing effort to improve efficiency and safety.

Before outlining the updated procedure, we extend our sincere gratitude for your patience and understanding as we implement these changes. We recognise that Fridays present unique challenges, and we kindly request your continued cooperation to ensure a smooth and respectful dismissal experience for everyone. Please be mindful of the following:

- **Patience and Courtesy:** We ask all parents to remain patient and considerate toward one another and our neighbours. Please refrain from unnecessary hooting or revving of engines, as this can contribute to unnecessary disruptions.
- **Traffic Flow Awareness:** Some neighbours park on the Street, which may affect traffic movement. We ask that you navigate this area with care and patience.
- **Communication with Lift Clubs:** If your children are part of a lift club, please share this updated procedure with the drivers so they are aware of the Friday dismissal guidelines.

Gate Assignments for Friday Dismissal

To facilitate easier access, each gate has been assigned a number:

- **Gate 1:** Located closest to Maybury Road
- **Gate 2:** Opposite the school hall
- **Gate 3:** On Liscard Street, opposite the resource centre
- **Gate 4:** The Grade R gate at the corner of Liscard and Maybury Road

Parents are asked to drive to the designated gate where their child(ren) will be waiting. Staff will assist with the dismissal procedure. Please adhere to the following:

- Remain in your vehicle to avoid obstructing the traffic flow.
- Drive on the right to collect your child, then pass on the left once collection is complete.
- Alternatively, you may park on neighbouring streets and walk to collect your child to reduce congestion on Newent and Liscard Streets.

Sibling Pick-Up

Siblings will exit through the gate assigned to the ELDEST sibling.

- Older sibling in Grade 4 or 5– exit will be GATE 1
- Older sibling is in Grade 6 or 7 – exit will be GATE 2
- Older sibling is in Grade 2 or 3 – exit will be GATE 3

Walkers and Lift Clubs/Taxis (Monday to Friday)

Children walking home or being collected by lift clubs or taxis will wait near the entrance gate, which will remain partially open to prevent vehicles from entering the premises (this will be from Mon to Fri).

Gate Schedule for Friday Dismissal

- **Gate 1 (Newent Street):** Opens at 12:20 for Grades 4 and 5
- **Gate 2 (Newent Street):** Opens at 12:20 for Grades 6 and 7
- **Gate 3 (Liscard Street):** Opens at 12:10 for Grades 2 and 3
- **Gate 4 (Grade R entrance/exit):** Opens at 12:10 for Grades R and 1

We acknowledge that this process may not satisfy everyone, but it is designed to optimise safety and traffic flow. Please remember that our children observe and learn from our behaviour. Let us model patience, respect, courtesy and positivity.

Rainy Weather Procedure

This Friday dismissal procedure will remain in place even during inclement weather. We encourage parents to ensure their children are prepared for rainy conditions by keeping a raincoat in their school bag.

Thank you for your understanding, cooperation, and partnership in making dismissal times safe and efficient.

Warm regards,



Mrs M Rhode
Principal
2025-01-21

FRIDAY DISMISSAL

GATE 1 – GRADES 4 AND 5 (12:20)

GATE 2 – GRADES 6 AND 7 (12:20)

GATE 3 – GRADES 2 AND 3 (12:10)

GATE 4 – GRADES R AND 1 (12:10)

WALKERS & LIFT CLUB (12:20)

