



SUNLANDS PRIMARY SCHOOL

P O BOX 36037, GLOSDERRY, 7702

PHONE: 021-7978010 FAX: 021-7622697

E-MAIL: cris@sunlands.co.za

WEBSITE: www.sunlands.co.za

LEARNER SUPERVISION

BEFORE SCHOOL

- Estate workers will be doing duty at the entrance gates from 07:00 to 08:00 in the mornings.
- A teacher will be on duty on the playground from 07:15.
- Monitors (learners) are on duty on the various playgrounds.
- Learners who arrive very early sit in the foyer of the school/lining up quad and are supervised by estate staff.
- Learners are not allowed to leave the school premises once they are at school. Special permission will be granted by the principal should an emergency arise.

DURING THE SCHOOL DAY

- Every class teacher is responsible for their learners. Learners are not allowed to leave the room without a "passage pass". If they have to go to the cloakroom or on an errand, they must wear their grade bib.
- When other teachers take responsibility for the learners, they supervise them, eg: when they go to the Computer Laboratory or for Sport Skills, etc. The SAME rules will apply.
- Principal and members of the Leadership Team walk through passages at various times throughout the school day to monitor the movement in the school.

AFTER SCHOOL

- Estate Staff and Teachers will do duty at the gates from dismissal times until 15 minutes after dismissal time.
- Any learners, who are left waiting for lifts after that, are concentrated in one area (in front of the office) to make supervision easier. F/P learners will be taken to one classroom to be supervised. I/P learners will be taken to a classroom to do homework.
- Learners, who are left standing around after the extra-mural programme or the school day, will be brought into the school building, lifts will be phoned etc. Sometimes they may even be taken down to our Aftercare Facility to be supervised.
- Sport coaches will take responsibility for learners during coaching sessions and matches.

DURING EXCURSIONS

- Educators and accompanying parents will take responsibility for learners.
- They are usually put into manageable groups of 10 learners per adult.